ANNUAL REPORT

for the fiscal year
ending March 31, 1987

Department of Government Services

The Honourable
Alan R. Abraham, C.D.
Lieutenant Governor
Province of Nova Scotia

May It Please Your Honour:

I respectfully submit, herewith, the annual report of the Department of Government Services for the fiscal year ending March 31, 1987.

I have the honour to be, Sir,
Your Obedient Servant,

Michael A. Laffin
Minister

The Honourable
Michael A. Laffin
Minister, Department of
Government Services
Province of Nova Scotia

Sir:

I hereby present to you the annual report for the Department of Government Services for the fiscal year ending March 31, 1987.

Respectfully Submitted,

M.T. Zareski
Deputy Minister

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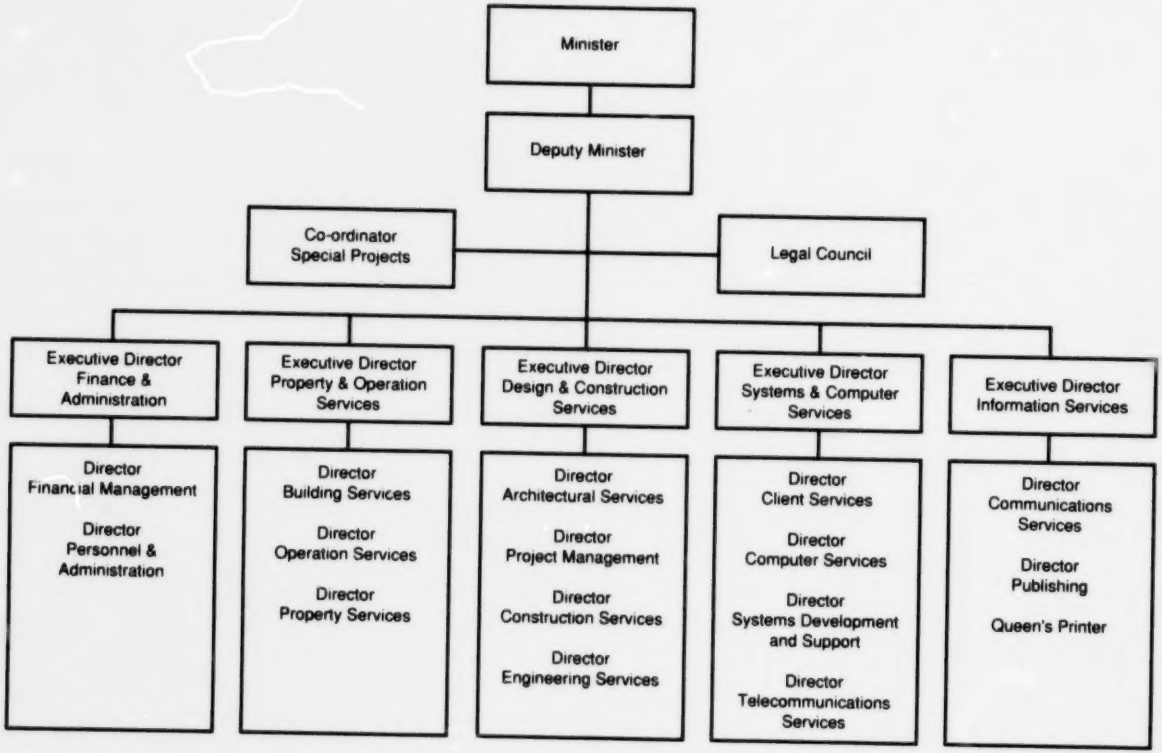

Minister
Deputy Minister
Co-ordinator Special Projects
Legal Council
Executive Director Finance & Administration
Director Financial Management
Director Personnel & Administration
Executive Director Property & Operation Services
Director Building Services
Director Operation Services
Director Property Services
Executive Director Design & Construction Services
Director Architectural Services
Director Project Management
Director Construction Services
Director Engineering Services
Executive Director Systems & Computer Services
Director Client Services
Director Computer Services
Director Systems Development and Support
Director Telecommunications Services
Executive Director Information Services
Director Communications Services
Director Publishing
Queen's Printer

OVERVIEW

The Department of Government Services provides services to all departments, boards, commissions and agencies as well as Crown Corporations and the Legislature. The department deals closely with the private sector in the allocation of architectural and design work as well as general contracting, leasing, property maintenance, and computers.

Its primary responsibilities are those that result from project and program development of the line departments. The total administrative operating budget is less than 10% of the total expenditures funnelled through the department.

The services the department provides include:

- operating as the government's "manager", providing requirements for accommodation, property maintenance and security-related support services
- providing common services to other government departments such as mail and messenger services, stationery and office supplies, records storage, and inventory control
- disposal of surplus crown property, equipment and furniture
- administering a government-wide insurance program
- operating a provincial government bookstore and public enquiry service
- developing creative information programs for public and internal use by other departments
- operating the government's computer, data communications and micrographics facilities
- acquiring computer-related equipment and services on behalf of all government departments and agencies

- developing and maintaining government data processing applications
- planning and coordinating government telecommunication services
- providing engineering, architectural design and project management services for schools, hospitals and other government institutions.

The department is structured into five divisions:

- Finance and Administration
- Property and Operation Services
- Design and Construction Services
- Systems and Computer Services
- Information Services.

FINANCE AND ADMINISTRATION

Finance and Administration is responsible for providing financial, administrative and personnel functions for the department. These include general administration, accounting, financial management, budget coordination, payroll administration, human resource management, recruitment, training and development, and policy analysis.

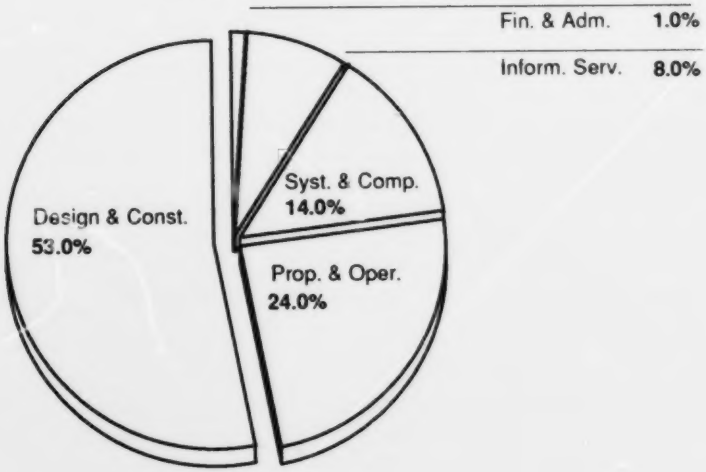
The division is comprised of two sections: Financial Management, and Personnel and Administration.

Financial Management

The section reviews all financial reports, provides financial data for management study, processes invoices for payment and maintains financial records.

During the year the section processed 92,500 invoices for payment, administered 10,500 purchase requisitions, completed 175 cash reports and calculated 85 recoverable sales tax claims. The section administered over $36,000,000 in chargeables to other departments, boards and agencies.

Invoice Distribution, DGS



Personnel and Administration

Personnel is responsible for developing, implementing and maintaining a wide range of personnel and payroll management services for the department. These services include recruitment and selection, human resource training and development, compensation and salary administration, performance appraisal, organizational review and development.

Administration is responsible for the general administrative support services for the department. These services include managing: the Central Registry, space utilization, equipment acquisitions, equipment and furniture inventory records, the vehicle fleet, annual report, Occupational Health and Safety, head office stationery/stockroom.

The organizational review for Information Services Division, underway in 1985-86, was completed. Two vacant management positions were deleted and the following organizational changes were made:

- Publishing and Advertising Section was restructured to include Graphic Design, Phototypesetting, Publishing, Forms Design and the Government Bookstore. The section was renamed Publishing.

- Creative Services Section was restructured to include Public Enquiries and Media Services, Advertising, Photography and Exhibits. The section was renamed Communications.

- Queen's Printer was unaffected by the reorganization.

As a result of the Government's Early Retirement Incentive Program, 13 employees including four senior staff took early retirement.

The first year of the formalized Performance Appraisal System involved sending 300 requests throughout the department for staff evaluations. Training needs were identified as a result of the recommendations made on the performance appraisals, and training was provided where required.

The Central Registry was created in June of 1986 following an inventory of departmental files. One full-time employee and two casuals were given the task of implementing a Records Management System for the entire department. To date, 3,330 files have been opened and put into

the system. Approximately 15,000 files are anticipated for the Central Registry when it is fully operational. Some 8,399 pieces of filing have been processed during this short period and 3,126 requests for information have been handled.

Two employees of the department were honoured for 25 years of service to the government. Long Service Award Ceremonies were conducted and presentations made by the Lieutenant Governor to Mrs. Anne S. Hawes and Ms. Joan Hosking-Wright.

PROPERTY & OPERATION SERVICES

The Property and Operation Division is responsible for the acquisition and management of all real estate on behalf of the Government of Nova Scotia, the management of government-owned and leased properties, and the operation and maintenance of all government-owned buildings. As well, the division is responsible for providing accommodations as approved by the Space Committee to all government departments and agencies, for disposing of surplus property and equipment, and for providing a wide variety of common services to other government departments such as mail and messenger service, stationery requirements, records storage and inventory control.

The division is made up of three separate sections: Property Services, Building Services and Operation Services.

Property Services

Property Services is responsible for procuring and managing all office, warehouse and other space required by government departments, boards, agencies and commissions as allocated by the Space Utilization Committee. It is also responsible for acquiring all real property for the department and other client departments that are not authorized to acquire real property. In addition, the section administers the Surplus Crown Property Disposal Act as it pertains to real property.

Specific activities include:

- developing space programs and providing interior design support
- conducting lease negotiations, handling tenant/landlord matters, preparing legal documents and supervising leasehold improvements
- appraising real property being purchased, conducting purchases and negotiations, co-ordinating deed, survey and other required legal documentation
- preparing documentation for disposing of surplus property—advertisements, tender contracts, awarding of same, etc.

Building Services

The Building Services Section is responsible for the management, operation and maintenance of all provincial buildings in the province, comprising approximately 750,000 sq. ft. of space. This includes, through departmental personnel and service contracts, providing custodial services, elevator operation and maintenance, refuse removal, pest control, snow removal, window cleaning and landscaping services; maintaining fire alarm systems and other fire protection equipment; operating and maintaining heating, ventilating and air conditioning equipment; providing day-to-day and on-going preventative and corrective maintenance.

These services are provided to provincial buildings located in Halifax, Bridgewater, Yarmouth, Kentville, Antigonish, Guysborough, Port Hawkesbury, Baddeck, St. Peter's and Sydney—a total of 18 facilities.

A technical consultant service is also provided to other departments as required. Consultant services involve assessing and resolving problems through specification writing, calling and awarding tenders, and inspecting and managing projects to completion. Such services are usually provided for heating, ventilation, air conditioning equipment, and elevators. During the past year, such services have been provided to the following departments: Transportation, Social Services, Agriculture and Marketing, Education, Vocational & Technical Training, Attorney General.

The section provided expertise and help in staffing other departments' technical positions in the H.V.A.C. field. It also helped determine training requirements for personnel operating and maintaining provincially-owned properties, to achieve maximum client comfort, reduced downtime of equipment, and lower costs.

Operation Services

Operation Services is responsible for providing support functions in common services to government.

The *Messenger Service* served approximately 160 locations throughout metro including the Sydney and Yarmouth courier runs. The volume of mail increased by 35%—to more than 3.2 million pieces of mail, including interdepartmental (75%) and regular external mail (25%). The Messenger Service provided a minimum of two mail drops and pickups per day at each location serviced. A "Specials" delivery service was also provided on 9,600 separate occasions. The Messenger Service metered mail for its clients at a cost of $318,251.32, an increase of 32% over the previous year.

The *Inventory Control Section* is responsible for monitoring, verifying, inspecting, initiating acquisitions and controlling the capital assets of the provincial government, including furniture, office machinery, technical equipment, maintenance equipment and mobile equipment. It is also responsible for redistributing or disposing of these assets in accordance with the Surplus Crown Property Disposal Act. The section handled 1,994 incoming capital asset items. It issued 1,350 capital asset items held in its central warehouse and various locations throughout the province. This resulted in considerable savings to government for new capital assets. The section also processed 51 surplus tenders for a total value of $62,592.40 in exchanged funds.

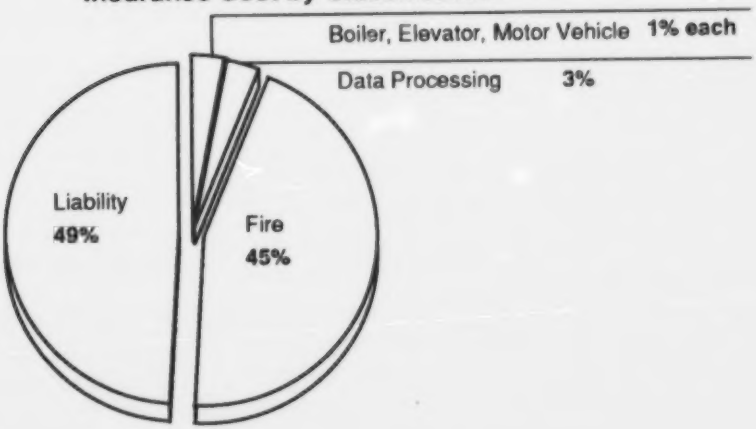
The *Central Stationery Stockroom* provides stationery, office supplies and forms for all government departments, agencies, boards and commissions. During the year it filled more than 8,500 requisitions valued at 1% more than those of the previous year. It also issued over 490,000 stock items, 6,200 items not held in regular stock, Government of Nova Scotia telephone directories, and stationery stockroom catalogues. Standing orders for miscellaneous items frequently used by government decreased by 2%.

The *Provincial Record Centre* operates a centralized records storage facility and administers the destruction of documents on behalf of government. It received 6,714 requests for files and delivered 5,907 files as a result. It received 6,240 cartons of files and administered the destruction of 6,910 cartons of documents. Continued expansion of the

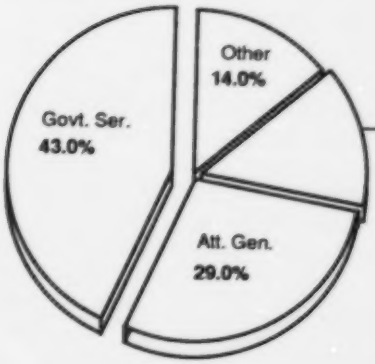
central records filing systems at the department level is expected to increase the items stored. The centre now has more than 1 million files, 7,500 microfilm items and more than 5,000 sets of plans and drawings for various government projects in storage.

The *Insurance Program Section* administered 256 insurance policies and processed 2 major claims. Total cost of insurance for the province was $943,900. The breakdown is shown in the following pie chart.

Insurance Cost by Classification

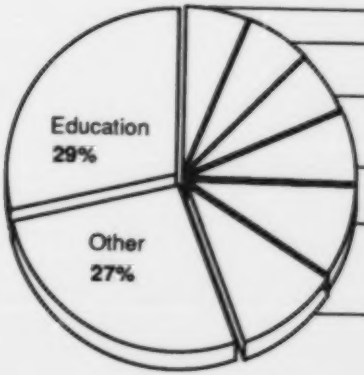


Real Property Acquired by Department



Education 14.0%

Area Leased by Department



Transportation 6%
Social Services 6%
Govt. Services 6%
Health 7%
Att. General 9%
Public Services 10%

TENDERS AND CONTRACTS AWARDED,
SURPLUS CROWN PROPERTY

Payment to Department of Government Services

GS 86-1SE Tender for two lots of surplus typewriters at Government Services' warehouse, Halifax
Valley Stationers Ltd. $126.00

GS 86-3SE Tender for three lots of surplus equipment at Government Services' warehouse, Halifax

Lot "A"
Fundy Grinding & Machining Ltd. $287.00

Lot "B"
Ron's Buy & Sell $144.00

Lot "C"
Ron's Buy & Sell $333.00

GS 86-4S Tender for demolition and/or removal of one single family dwelling and one shed at MacLellans Brook
Stanley Reid Construction Ltd. $4,700.00

GS 86-6S Tender for sale of land, building and display pad, former tourist interpretation site, Route 6 at West Pugwash
Mr. Vaughn Pauley $7,000.00

GS 86-7SE Tender for sale of surplus computer equipment at Government Services' warehouse, Halifax
John Ross & Sons Ltd. $50.00

GS 86-8SE Tender for sale of 1972 Ford 500 series, 24-passenger bus at Lunenburg Regional Vocational School, Bridgewater
Sidney J. Rafuse $51.00

GS 86-10SE Tender for sale of one surplus hydraulic rangeland disc at Lands & Forests, Debert
Taylor's Land Improvement Ltd. $7,550.00

GS 86-11SE Tender for sale of one lot of surplus photography equipment at Government Services' warehouse, Halifax
Ron's Army Navy Exchange $555.00

GS 86-12SE Tender for sale of one lot of surplus photographic equipment at Government Services' warehouse, Halifax
Precision Microfilm Services $250.00

GS 86-14SE Tender for sale of one lot of surplus miscellaneous equipment at Lands & Forests, Shubenacadie
John Ross & Sons Ltd. $505.00

GS 86-16SE Tender for sale of one tractor at Liscombe Lodge, Liscomb Mills
Mr. Brian Smith $150.00

GS 86-19S Tender for demolition and/or removal of one single family dwelling, former Cyril & Ruby Martin Property, at East Chezzetcook
Mr. Peter Conrod $8,200.00

GS 86-21S Tender for demolition and/or removal of two single family dwellings, former farm manager's residence and former herdsman's residence, at the Agricultural College, Bible Hill
Millers' Excavation Services Ltd. $1,000.00

GS 86-23SE Tender for sale of one lot of surplus appliance repair parts (20 cartons) at Government Services' warehouse, Halifax
Rosemond Appliances Ltd. $200.00

GS 86-24SE Tender for sale of one lot of surplus radiators at the Provincial Building, Halifax
Spryfield Demolition Company Limited $200.00

GS 86-26SE Tender for two lots of surplus typewriters at Government Services' warehouse, Halifax

Lot "A"
L&M Supplies Ltd. $504.00

Lot "B"
L&M Supplies Ltd. $480.00

GS 86-27SE Tender for one lot of scrap metal at Mines & Energy, Bridge Avenue, Stellarton
Atlantic Recycling Ltd. $1,150.00

GS 86-28S Tender for demolition and/or removal of two dwellings and one garage, former Kaye MacLean property, in the community area of Jefferson
Zutphen Bros. Construction $1,000.00

GS 86-30SE Tender for sale of two surplus vehicles at Shelburne Youth Centre, Shelburne

Item 1: 1977 Dodge 3/4 Ton Truck
Mr. Raymond Hiltz $401.00

Item 2: 1980 Ford 9-Passenger Van
No bids received

GS 86-31SE Tender for one lot of surplus equipment at the Antigonish County Jail, Antigonish
Used Furniture Spot $275.00

GS 86-32SE Tender for one lot of surplus sewing machines at Government Services' warehouse, Halifax
Ron's Army Navy Exchange $266.00

GS 86-33SE Tender for one lot of surplus vacuum cleaners and floor polishers at Government Services' warehouse, Halifax
Ron's Army Navy Exchange $166.00

GS 86-34SE Tender for one lot of surplus kitchen equipment at Government Services' warehouse, Halifax
Ron's Army Navy Exchange $777.00

GS 86-35SE Tender for one lot of surplus equipment consisting of five automatic washers and twelve automatic dryers at the Bethune Buiilding, Victoria General Hospital, Halifax
Rosemond Appliances Ltd. $70.00

GS 86-36S Tender for purchase and removal of four lots of surplus equipment at Yarmouth Regional Vocational School, Yarmouth
Daniel's Repairs & Service Ltd. $35.00

GS 86-37SE Tender for one surplus roll-up screen at the Halifax City Regional Assessment office, Duke Street Tower, Halifax
City of Halifax $125.00

GS 86-40SE Sale of surplus equipment at Hants Regional Vocational School, Windsor
Fundy Grinding & Machining Ltd. $1,065.00

GS 86-41SE Tender for surplus equipment at Cape Smokey Ski Hill, Ingonish Ferry
Keppoch Development Ltd. $1,075.00

GS 86-42SE Tender for surplus equipment at Pictou Regional Vocational School, Pictou
Daniel's Repairs & Service Ltd. $20.00

GS 86-43SE Tender for two surplus vehicles at the Shelburne Youth Centre, Shelburne

Vehicle 1
Smith's Rebuilt Cars & Parts $639.00

Vehicle 2
Mr. David Harris $1,860.00

GS 86-44SE Tender for five lots of surplus equipment at the Yarmouth Regional Vocational School
Valley Stationers Ltd. $200.00

GS 86-45SE Tender for one lot of surplus equipment at the Yarmouth Regional Vocational School
C. Leonard Comeau Ltd. $75.00

GS 86-48SE Tender for one lot of X-ray film and silver cartridges at Government Services' warehouse, Halifax
Atlantic Metal Recovery $704.40

GS 86-49SE Tender for one lot of card cabinets and filing cabinets at Government Services' warehouse, Halifax
Ron's Army Navy Exchange $666.00

GS 86-50SE Tender for one lot of used drapes and venetian blinds at Government Services' warehouse, Halifax
Ron's Army Navy Exchange $388.00

GS 86-51SE Tender for one lot of used tools at Government Services' warehouse, Halifax
Rowico Industrial Equipment & Supplies $2,310.00

Payment by Department of Government Services

GS 86-5S Tender for demolition and/or removal of one single family dwelling and two detached garages at East Chezzetcook
Marinus Verhagen $1,345.00

GS 86-13S Tender for demolition and/or removal of one single family dwelling and one garage, former Paul Dunphy property, East Chezzetcook Road, Chezzetcook
Marinus Verhagen $1,645.00

GS 86-17S Tender for demolition and/or removal of one former church on the West Apple River Road, Cumberland Co.
James Stewart Construction $1,680.00

GS 86-18S Tender for demolition and/or removal of one building, former Dr. Cecil Walsh Medical Clinic, Wilkins Lake Watershed
Isle Madame Construction Ltd. $2,200.00

GS 86-25S Tender for demolition and/or removal of two surplus buildings, former James Morash property, Milford
James M. Stewart Contracting Limited $5,340.00

GS 86-39S Tender for demolition and/or removal of one sewage treatment plant and building enclosure at the Digby Pines Resort, Digby
Leon (Ted) Lowe (1984) Ltd. $2,500.00

GS 86-47S Tender for demolition and/or removal of four buildings, former Harris Property, Pictou Co.
Marinus Verhagen $2,330.00

Tenders Called—No Bids Received

GS 86-2SE Tender for surplus computer equipment at Government Services' warehouse, Halifax

GS 86-9SE Tender for one lot of fluorescent light fixtures at the Victoria General Hospital, Halifax

GS 86-15SE Tender for one lot of surplus miscellaneous items at the Hants Regional Vocational School, Windsor

GS 86-20SE Tender for one lot of cast iron radiators, Provincial Building, Halifax

GS 86-22S Tender for two lots of surplus typewriters at Government Services' warehouse, Halifax

GS 86-29SE Tender for one celery and onion transplanter, Holland Serial #5142872, Agriculture and Marketing, Kentville

GS 86-38SE Tender for one lot of surplus couches and lounge chairs at Government Services' warehouse, Halifax

GS 86-46SE Tender for one lot of surplus equipment at the Yarmouth Regional Vocational School

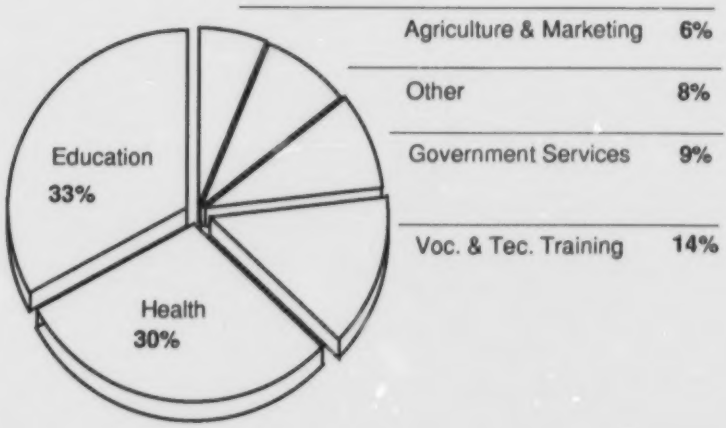
DESIGN AND CONSTRUCTION SERVICES

The Design and Construction Division provides client departments and agencies with a full range of services relating to planning, design and construction of new government buildings and the renovation, alteration and repair of existing facilities. The division also provides technical expertise in the fields of architecture, mechanical and electrical engineering, and project management.

More than 90% of the design work is carried out by the private sector under the guidance and supervision of the division. Construction work is normally carried out under contract by the private sector; however, a workforce is maintained to carry out minor repairs, alterations and firstline maintenance to various government buildings throughout the province.

During the fiscal year 1986-87, some 32 major capital projects with a total estimated value of $137 million were under design. Design was completed, tenders called and construction continued from the previous year on 26 major capital projects worth $73 million. Construction was completed on 24 major capital projects with a total value of $39 million. Included in this program were 40 school and 6 major hospital projects.

Design & Construction by Expenditure



TENDERS CALLED & CONTRACTS AWARDED
DESIGN & CONSTRUCTION DIVISION

GS 86-1.1C Digby Elementary School, Digby Co.
Woodlawn Construction Limited $3,586,221.00

GS 86-2 Addition & Alterations to Kentville Schools, Kings Co.
Trident Construction Co. Ltd. $1,868,166.00

GS 86-3C Addition & Alterations to Yarmouth Memorial High School, Yarmouth
Woodlawn Construction Limited $1,786,000.00

GS 86-5C Beaver Bank Elementary School, Halifax Co.
Tidewater Construction Co. Ltd. $2,959,527.60

GS 86-6C Annapolis Elementary School, Annapolis Co.
Roscoe Construction Limited $3,144,657.00

GS 86-7C Addition & Alterations to Coxheath Elementary School, Coxheath
Joneljim Concrete Construction Limited $1,770,000.00

GS 86-8C South Shore Regional Hospital, Phase IIIC, Bridgewater

Trade Package 1
02200—Earthwork
Acadia Construction Limited $54,147.00

Trade Package 2
15010—Mechanical General Conditions
15400—Underground Plumbing
Western Plumbing & Heating Co. Ltd. $83,679.00

GS 86-8.2C South Shore Regional Hospital, Phase III, Bridgewater

Trade Package 1
02200—Earthwork
Acadia Construction Limited $60,010.00

Trade Package 2
03100—Concrete Formwork
03200—Concrete Reinforcement
03300—Cast-In-Place Concrete
Acadia Construction Limited $224,370.00

Trade Package 3
04200—Unit Masonry
Sulya Masonry Construction (1981) Ltd. $170,000.00

Trade Package 4
05500—Metal Fabrications
Nelson Bros. Welding Ltd. $77,282.00

Trade Package 5
06100—Rough Carpentry
06200—Finish Carpentry
Acadia Construction Limited $295,560.00

Trade Package 6
06300—Casework
Acadia Construction Limited $492,897.00

Trade Package 8
08210—Wood Doors
Nova Wood-Craft Limited. $77,723.00

Trade Package 9
08410—Aluminum Entrances & Screens
N.S. Metal Products Limited $81,725.00

Trade Package 10
08710—Finished Hardware
Contract Hardware Specialists (1974) Ltd. $197,400.00

Trade Package 11
08800—Glazing
South Shore Glass Ltd. $28,473.00

Trade Package 12 **09250—Gypsum Board**	
Trade Package 14 **09510—Acoustical Unit Ceilings**	
Combined Trade Packages 12 and 14 Tartan Drywall Ltd.	$1,103,600.00
Trade Package 13 **09300—Tile** Nova Tile & Terazzo Co. Ltd.	$36,816.00
Trade Package 15 **09650—Resilient Flooring** Argo Flooring Ltd.	$442,380.00
Trade Package 16 **09680—Carpeting** Seaman Cross Ltd.	$82,300.00
Trade Package 17 **09721—Seamless Quartz Flooring** Nova Tile & Terazzo Co. Ltd.	$12,448.00
Trade Package 18 **09800—Special Coatings** **09900—Painting & Finishing** **09950—Wall Covering** Beauville Decorators Division of bd Group (1983) Ltd.	$244,900.00
Trade Package 19 **10162—Metal Toilet Partitions** Rodney Enterprises Limited	$12,415.00
Trade Package 20 **10500—Lockers** Douglas Waller Agencies (1976) Ltd.	$43,550.00

Trade Package 21
10100—Chalkboards & Tackboards
Douglas Waller Agencies (1976) Ltd. $2,730.00

Trade Package 22
10800—Washroom, Toilet Accessories
J.W. Bird & Co. Ltd. $87,995.00

Trade Package 23
10999—
C-1 Film Illuminator
Acadia Construction Limited $8,481.00

C-2 Expansion Joints
Douglas Waller Agencies (1976) Ltd. $32,341.00

C-3 Handrails
Douglas Waller Agencies (1976) Ltd. $39,405.00

C-4 Corner Guards
Douglas Waller Agencies (1976) Ltd. $17,500.00

C-5 Crash Rails
Douglas Waller Agencies (1976) Ltd. $23,389.00

C-6 Cubicle Curtain Tracks/Certain Track
Seaman Cross Ltd. $9,394.00

C-7 I.V. Track
Seaman Cross Ltd. $7,978.30

C-8 Security Screen
Design Ramp Services Limited $4,400.00

C-9 Modular Illuminator Mounting Assembly
Acadia Construction Limited $3,386.00

C-10 Film Illuminator
Acadia Construction Limited $858.00

C-11 Door Mat
Rodney Enterprises Limited $3,410.00

C-12 Film Illuminator
Acadia Construction Limited $2,258.00

C-13 Mobile Shelving (Medical Records)
Colonial Scientific Ltd. $61,200.00

C-14 Mobile Shelving (Radiology)
Colonial Scientific Ltd. $36,700.00

C-16 Roll Down Shutter
Design Ramp Door Services Limited $4,080.00

C-22 Film Illuminator
Acadia Construction Limited $4,580.00

C-23 Modular Illuminator Mounting Assembly
Acadia Construction Limited $1,697.00

C-24 Bisecting Table
Colonial Scientific Ltd. $12,800.00

C-25 Computer Access Floor
D.J. MacNab Agents & Distributors Limited $2,900.00

C-26 Dock Leveller
Acadia Construction Limited $3,303.00

C-27 Recessed Film Illuminator
Acadia Construction Limited $1,129.00

C-28 Guardrail
Douglas Waller Agencies (1976) Ltd. $2,343.00

C-29 Dock Bumper
Acadia Construction Limited $517.00

Trade Package 24
11401—General Provisions
11405—Food Services Custom Equipment
11408—Food Services Catalogues Equipment
Big Eric's Restaurant Supplies Ltd. $517,788.30

Trade Package 25
14211—Electric Passenger Elevators and Dumbwaiter
Eastern Elevator Services Limited $318,700.00

GS 86-9C Landscaping & Site Improvement, Phase 4, Nova Scotia Nautical Institute, Port Hawkesbury

Trade Package 1
02200—Earthwork
Not Awarded

Trade Package 2
02515—Concrete Paving
02485—Lawns
02486—Seeding
02290—Trees, Plants, Cover
Not Awarded

GS 86-10C Sheet Harbour Elementary School, Addition, Sheet Harbour
Blunden Construction (1984) Limited $778,347.00

GS 86-11C Atlantic Provinces Resource Centre for the Visually Impaired—School Complex, Halifax
Not Awarded (recalled)

GS 86-12C Addition & Renovations Rawdon Elementary School, Hants Co.
BIC Enterprises Limited $1,137,000.00

GS 86-13C Addition & Alterations to Lockeport Regional High School, Shelburne Co.
Trident Construction Co. Ltd. $1,593,700.00

GS 86-14C Brooklyn Elementary School Addition & Alterations
Sigma Construction Ltd. $1,326,656.00

GS 86-13.1C Town of Lockeport Watermain Extension
D.J. Lowe (1980) Limited $108,106.19

GS 86-15C Art Gallery of Nova Scotia, Halifax
Sigma Construction Ltd. $440,000.00

GS 86-15.1C Art Gallery of Nova Scotia, Phase III, Interior Renovations Dominion Building & Interior & Exterior Finishes of Cheapside Addition, Halifax
Boyd & Garland Construction Limited $5,304,000.00

GS 86-17C Emergency Power Generation Equipment Nova Scotia Hospital, Dartmouth
N.S. Tractors & Equipment Ltd. $385,462.00

GS 86-18C Water Distribution System, Liscombe Lodge, Liscombe
Colin R. MacDonald Ltd. $168,500.00

GS 86-19C Site Development & Foundations, Phase II, Nova Scotia Youth Centre, Kings Co.
Dineen Construction (Atl) Inc. $1,409,000.00

GS 86-19.1C Nova Scotia Youth Centre, Waterville

Trade Package 1
02200—Earthwork
02485—Lawns
02490—Trees, Plants & Cover
Dineen Construction (Atl) Inc. $158,752.00

Trade Package 2
02513—Asphaltic Concrete Paving
Standard Paving Maritime Ltd. $85,516.00

Trade Package 3
02515—Concrete Paving & Curbs
Standard Paving Maritime Ltd. $121,389.00

Trade Package 4
03100—Concrete Formwork
03200—Concrete Reinforcement
03300—Cast-In-Place Concrete
Dineen Construction (Atl) Inc. $128,164.00

Trade Package 5
04200—Unit Masonry
Carey Bros Masonry Ltd. $346,826.00

Trade Package 6
05120—Structural Steel

Trade Package 7
05300—Metal Deck

Trade Package 8
05500—Metal Fabrications
05511—Steel Stairs & Railings

Combined Trade Packages 6, 7 and 8
Cherbubini Metal Works Ltd. $485,000.00

Trade Package 9
06100—Rough Carpentry
06200—Finish Carpentry
Dineen Construction (Atl) Inc. $436,571.00

Trade Package 10
07210—Building Insulation
Dineen Construction (Atl) Inc. $61,143.00

Trade Package 11
07410—Preformed, Metal Roofing & Siding
07600—Flashing & Sheet Metal
J.W. Lindsay Enterprises Ltd. $599,500.00

Trade Package 12
07900—Joint Sealants
Dineen Construction (Atl) Inc. $18,796.00

Trade Package 13 **08110—Hollow Metal Doors** **09111—Presse Steel Frames** J.W. Bird & Co. Ltd.	$118,550.00
Trade Package 14 **08210—Wood Doors** Coastal Door & Frame Limited	$36,990.00
Trade Package 15 **08331—Overhead Ceiling Metal Doors** D.S. MacNab Agents & Distributors Limited	$3,630.00
Trade Package 17 **08710—Finish Hardware** Coastal Door & Frame Limited	$293,000.00
Trade Package 19 **09250—Gypsum Board** **09510—Acoustical Unit Ceilings** Guildfords Ltd.	$455,410.00
Trade Package 20 **09300—Tile** Argo Flooring Ltd.	$91,285.00
Trade Package 21 **09590—Resilient Wood Flooring** Argo Flooring Ltd.	$35,794.00
Trade Package 22 **09640—Resilient Flooring** **09680—Carpeting** Seaman Cross Ltd.	$135,500.00
Trade Package 23 **09900—Painting & Finishing** Kimber & Whittle Painting Services	$127,813.00

Trade Package 24
10100—Chalkboards & Tackboards
Douglas Waller Agencies (1976) Ltd. $7,500.00

Trade Package 25
10162—Metal Toilet Partitions
Douglas Waller Agencies (1976) Ltd. $10,720.00

Trade Package 26
10500—Lockers
Douglas Waller Agencies (1976) Ltd. $17,975.00

Trade Package 27
10800—Washroom, Toilet & Shower Accessories
Rodney Enterprises Ltd. $10,135.00

Trade Package 28
10999—Miscellaneous Specialties
Douglas Waller Agencies (1976) Ltd. $4,183.00

Trade Package 29
11190—Detention Doors & Gates
J.W. Simpson Installations Ltd. $248,280.00

Trade Package 30
11401—Food Service Equipment General Provisions
11405—Food Service Equipment
Cassidy's Ltd. (Cody Food Equipment Division) $134,541.00

Trade Package 31
11500—Gymnasium Equipment
D.S. MacNab Agents & Distributors Limited $3,678.00

Trade Package 32
13000—Precast Security Cells
C.M. Security Components Ltd. $817,450.00

Trade Package 33
15010—Mechanical General Provisions
15250—Insulation
15400—Plumbing
15800—Ventilation
15900—Controls & Instrumentation
English & Mould Atlantic $964,800.00

Trade Package 34
15010—Mechanical General Provisions
15500—Fire Protection
Grinnell Corporation of Canada Limited $106,450.00

Trade Package 36
16010—Electrical General Requirements
16050—Electrical Basic Materials & Methods
16200—Electrical Power Generation
16400—Service and Distribution
16500—Lighting
16700—Communications
16850—Electric Heat
Portland Electric $729,866.00

GS 86-20C Astral Drive Junior High School, Cole Harbour
Erskine Building Ltd. $4,062,745.00

GS 86-21C Core Library Building, Stellarton Industrial Park, Stellarton
L & R Construction Ltd. $235,944.00

GS 86-22C Wellington Elementary School, Halifax Co.
Blunden Construction Limited $2,251,300.00

GS 86-23C Construction Management Proposal The Atlantic Provinces Resource Centre for the Visually Impaired School Complex, Halifax
H.W. Corkum Construction Co. Ltd. $165,150.00

GS 86-23.1C Atlantic Provinces Resource Centre for the Visually Impaired, Halifax

Trade Package 1
02050—Demolition
02200—Earthwork
02713—Water System
02720—Sewer System
H.W. Corkum Construction Co. Ltd. $168,500.00

Trade Package 2
02485—Lawns
Evergreen Landscaping Ltd. $12,000.00

Trade Package 3
02513—Asphaltic Concrete Paving
Municipal Contracting Limited $41,680.00

Trade Package 4
03100—Concrete Formwork
03200—Concrete Reinforcement
03300—Cast-In-Place Concrete
03345—Concrete Floor Finishes
H.W. Corkum Construction Co. Ltd. $240,900.00

Trade Package 5
03411—Precast Concrete
Curiggo General Construction Limited $248,900.00

Trade Package 6
04200—Unit Masonry
Diaden Masonry & Construction Co. Ltd. $124,474.00

Trade Package 7
05120—Structural Steel
05210—Steel Joists
Ocean Steel & Construction Ltd. $188,585.00

Trade Package 8
05300—Metal Desk
Vicwest Steel Inc. $40,770.00

Trade Package 9
05500—Metal Fabrication
Cherubini Metal Works Ltd. $22,500.00

Trade Package 10
06100—Rough Carpentry
H.W. Corkum Construction Co. Ltd. $34,500.00

Trade Package 11
06200—Finish Carpentry
Gem Construction Specialist Limited $97,115.00

Trade Package 12
07210—Building Insulation
H.W. Corkum Construction Co. Ltd. $44,100.00

Trade Package 13
07253—Mineral Fibre Spray-On Fire Protection
Guildfords Limited $8,908.00

Trade Package 14
07510—Membrane Roofing & Roof Insulation
07600—Flashing & Sheet Metal
Semple-Gooder Roofing (Maritimes) Limited $89,680.00

Trade Package 15
07900—Joint Sealants
H.W. Corkum Construction Co. Ltd. $3,000.00

Trade Package 16
08110—Hollow Metal Doors
08111—Pressed Steel Frames
Coastal Door & Frame Limited $248,900.00

Trade Package 17
08210—Wood Doors
J.W. Bird & Co. Ltd. $13,590.00

Trade Package 18
08360—Sectional Overhead Doors
H.W. Corkum Construction Co. Ltd. $2,700.00

Trade Package 19
08410—Aluminum Entrances Systems
08520—Aluminum Windows & Panel Systems
N.S. Metal Products Limited $136,327.00

Trade Package 20
08710—Finished Hardware
Contract Hardware Specialists (1974) Ltd. $32,300.00

Trade Package 21
08800—Glazing
P.P.G. Canada Inc. $2,965.00

Trade Package 22
09250—Gypsum Board
Yorkdale Drywall Ltd. $69,777.00

Trade Package 23
09300—Tile
Nova Tile & Terrazzo Co. Ltd. $40,592.00

Trade Package 24
09510—Acoustical Unit Ceilings
09514—Suspended Panel Systems
Tartan Drywall Ltd. $37,300.00

Trade Package 25
09650—Resilient Flooring
09680—Carpeting
F R S Supplies Ltd. $41,281.00

Trade Package 26
09900—Painting and Finishing
Skyline Industrial Painters Division of
H.R.D.A. Enterprises Ltd. $32,547.00

Trade Package 27
10999—Miscellaneous Specialties
Douglas Waller Agencies (1976) Ltd. $29,779.00

Trade Package 28
14212—Hydraulic Passenger Elevator
Otis Canada Inc. $35,300.00

Trade Package 29
15010—Mechanical General Provisions
15180—Insulation
15400—Plumbing
15700—Heating Transfer
15800—Sheet Metal & Air Distribution
15900—Controls
C.C. MacDonald Limited $567,977.00

Trade Package 30
15010—Mechanical General Provisions
15500—Fire Protection
Viking Fire Protection Limited $59,916.00

Trade Package 31
16010—General Provisions
16050—Basic Material & Method
16400—Service and Distribution
16500—Lighting
16700—Communications
16900—Controls & Instrumentation
Western Electrics Limited $246,700.00

GS 86-25C Lab Renovations, Halifax Infirmary, Halifax
Not Awarded

GS 86-27C New Lodge Unit Plus Addition & Renovations Liscombe Lodge, Liscombe

SYSTEMS & COMPUTER SERVICES

The Systems & Computer Services Division (SCS) provides systems development and support services to government through its Client Services and Systems Development & Support sections. The division's Computer Services Section operates the provincial government's shared-use computer and micrographics centers.

During the year, Client Services and Systems Development & Support personnel provided 8,779 staff days of effort to other government departments. In addition to services provided to departments by in-house personnel, the trend towards increased use of private sector consulting and development continued.

As the division is responsible for procuring data processing goods and services on behalf of all government departments and agencies, staff of the Client Services section were primarily utilized to support this activity. The value of computer-related capital acquisitions continued to grow from previous years.

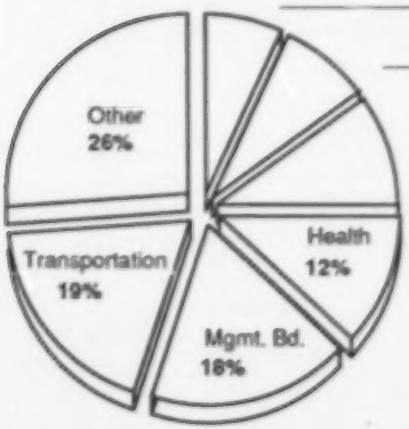
The division is also responsible for planning and managing the government's telecommunications systems. Telecommunications is a major expenditure, requiring ongoing planning and management.

Upgrading of the Central Data Center computing facilities continued during 1986-87. In February 1987 a new central processor was installed, complementing the unit previously installed in June of 1985. Installation of this new processor meant that two older machines, an IBM 3031 operated by Government Services and an IBM 4341 operated by Government Services on behalf of Social Services, could be retired.

In light of the government's increasing reliance on application systems operating at the Central Data Center, a Contingency Planning/ Disaster Recovery Study was undertaken in late fiscal 1986-87. As a result of this study, a series of action plans and procedures were developed to ensure minimal disruption in services should it not be possible to operate the Central Data Center.

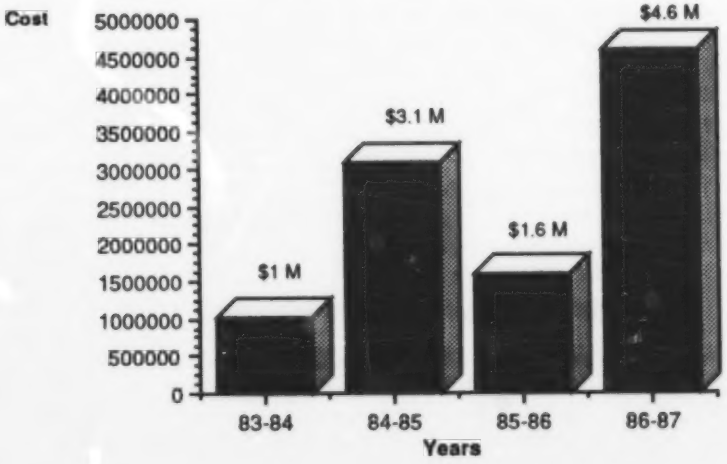
Systems & Computer Services personnel continued to work closely with Management Board staff in promulgating policies and guidelines related to acquiring data processing services and equipment, and developing departmental Long Range Systems Plans. Staff of the division assist the EDP Advisory Committee of Management Board, which monitors and controls the acquisition and implementation of automated systems. Division staff also served on several working committees supporting the government's Strategic Priorities Planning process.

SCS Personnel Utilization by Client

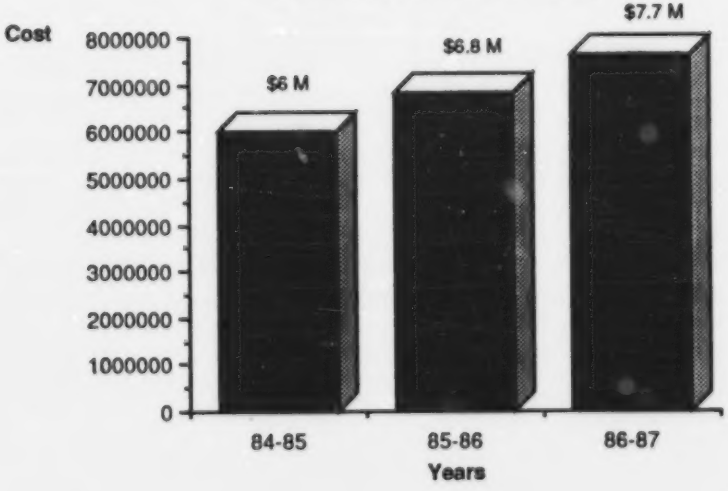


Finance	7%
Education	8%
Social Serv.	10%

Computer Capital Equipment Acquisitions



Telecommunications Costs



TENDERS CALLED & CONTRACTS AWARDED
SYSTEMS & COMPUTER SERVICES

GS 86-1SCE *Apple Microcomputers for School Boards, Education*
Apple Canada $1,536,230.00

GS 86-2SCE *Commodore Microcomputers for School Boards, Education*
Kobetek Systems $258,879.00

GS 86-3SCE *IBM-Compatible Microcomputers for School Boards, Education*
Minicomp Systems $141,640.93

GS 86-4SCE *Tandy Microcomputers for School Boards, Education*
Tandy/Radio Shack $35,207.25

GS 86-5SCE *IBM Microcomputers for School Boards, Education*
Computerland $22,212.00

GS 86-6SCE *Microcomputer Accessories for School Boards, Education*
Yould's $4,927.00

GS 86-7CSE *Network Concentrators, Government Services*
Motorola Information Systems $51,441.00

GS 86-8SCE *Software, Transportation*
Norman Wade $1,500.00

GS 86-9SCE *Apple Microcomputer, Executive Council*
Mensa/Apple $5,224.00

GS 86-11SCE *Data Entry Services, Government Services*
Forceten/Computer Access $82,024.50

GS 86-12SCE *Geographic Information System Study, Lands & Forests*
Tomlinson Associates Ltd. $76,785.00

GS 86-15SCE Word Processor, Education
Xerox $4,813.85

GS 86-16SCE Disk Upgrade, Victoria General Hospital
Data General $13,740.00

GS 86-17SCE Word Processor, Office of the Speaker
AES Canada $5,271.91

GS 86-18SCE Assessment Notices Printing, Municipal Affairs
Drummond Business Forms $44,276.96

GS 86-22SCE Disk Drives/Controllers, Vocational & Technical Training
Yould's $1,545.00

GS 86-23SCE Risk Assessment Study, Government Services
IBM Canada Ltd $14,675.00

GS 86-24SCE Computer Software, Transportation
Murray and Gillespie $2,485.00

GS 86-25SCE Computer Hardware, Agriculture & Marketing
Digital Equipment $12,983.86

GS 86-26SCE Laser Printer, Social Services
Datamaster $36,824.00

GS 86-27SCE Microcomputers, Social Services
Datamaster $9,650.00

GS 86-28SCE Computer Accessories, Management Board
Datamaster $1,545.00

GS 86-29SCE Microcomputer, Management Board
Business Bits & CPUS $4,995.00

GS 86-30SCE Plotter, Mines & Energy
Microage $2,967.00

GS 86-32SCE Microcomputer, Victoria General Hospital
Computer Access $5,566.50

GS 86-34SCE Microcomputer, Transportation
Computer Access $15,529.76

GS 86-35SCE Resort Hotel System, Tourism
MAI Canada $62,265.00

GS 86-36SCE Programming Services, Victoria General Hospital
Code 3 Corporation $1,750.00

GS 86-37SCE Microcomputer, Government Services
Datamaster $3,530.00

GS 86-38SCE Printer, Health
Data Terminal Mart $1,325.00

GS 86-39SCE Microcomputer, Vocational & Technical Training
Mensa $7,575.00

GS 86-40SCE CAD Systems, Vocational & Technical Training
Microage $73,860.00

GS 86-41SCE Computer Accessories, Vocational & Technical Training
Business Bits & CPUS $12,664.00

GS 86-42SCE Olivetti Memory Upgrade, Vocational & Technical Training
Yould's $1,500.00

GS 86-43SCE Microcomputer, Vocational & Technical Training
Yould's $4,227.85

GS 86-44SCE Microcomputers, Vocational & Technical Training
Tandy/Radio Shack $6,103.13

GS 86-45SCE Tape Drive For Microcomputer, Lands & Forests
Business Bits & CPUS $2,115.00

GS 86-46SCE Terminal, Vocational & Technical Training
Hewlett-Packard $2,045.64

GS 86-47SCE Micro-processors, Vocational & Technical Training
Hewlett-Packard $10,105.00

GS 86-48SCE Computer Peripherals, Agriculture & Marketing
Data Terminal Mart $29,363.00

GS 86-49SCE Portable Microcomputer, Policy Board
Datamaster $9,618.00

GS 86-51SCE Disk Drives, Vocational & Technical Training
Minicomp Systems $2,240.00

GS 86-52CSE Microcomputer Accessories, Vocational & Technical Training
Radio Shack $9,518.77

GS 86-53SCE Disk Drives, Transportation
Business Bits & CPUS $1,870.00

GS 86-54SCE Microcomputers, Vocational & Technical Training
Micro Computer Atlantic $19,082.55

GS 86-55SCE Laser Printer, Government Services
Mensa $6,377.00

GS 86-56SCE Software, Mines & Energy
Spatial Infomation Systems $1,104.00

GS 86-57SCE Printer & Cable, Vocational & Technical Training
Computerland $1,475.00

GS 86-58SCE Disk Drives & Accessories, Finance
Hewlett-Packard $78,681.71

GS 86-59SCE Microcomputers, Finance
Micro Computer Atlantic $41,920.52

GS 86-60SCE Computer Accessories, Finance
ASAP Computer Products $1,550.00

GS 86-61SCE Microcomputer Maintenance Contracts, Health
Electro Maintenance Services $10,261.00

GS 86-62SCE Distributed Processing System, Development
Systemhouse $687,692.00

GS 86-63SCE Microcomputer, Transportation
Business Bits & CPUS $3,637.95

GS 86-64SCE Word Processing System, Lands & Forests
Xerox $5,239.00

GS 86-65SCE Forest Management Consulting, Lands & Forests
Cobequid Consulting $10,500.00

GS 86-68SCE Printing Services, Government Services
COS Information Services $12,340.01

GS 86-69SCE Computer Equipment, Consumer Affairs
Digital Equipment $41,756.72

GS 86-71SCE Microcomputers, Health
Microage $16,291.00

GS 86-72SCE Software Upgrade, Tourism
Wang Canada $4,818.45

GS 86-73SCE Terminals, Vocational & Technical Training
Prime $33,495.00

GS 86-74SCE Graphics Printer, Vocational & Technical Training
Digital Equipment $20,080.30

GS 86-75SCE Word Processing Systems, Finance
Xerox $55,041.00

GS 86-77SCE Word Processor, Health
Xerox $4,595.00

GS 86-78SCE Programming Services, Education
Forceten $16,375.00

GS 86-79SCE Lap-Top Microcomputers, Transportation
Geo-Log Inc $4,178.42

GS 86-80SCE Microcomputers, Vocational & Technical Training
Datamaster $109,483.00

GS 86-81SCE Micrographics Camera, Transportation
Kodak $50,806.36

GS 86-82SCE Microcomputers, Agriculture & Marketing
Business Bits & CPUS $28,811.95

GS 86-83SCE Microcomputers, Agriculture & Marketing
Kobetek Systems $11,840.00

GS 86-84SCE CAD System, Vocational & Technical Training
Business Bits & CPUS $13,029.00

GS 86-85SCE Hardware & Software, Victoria General Hospital
National Computer Systems $15,239.00

GS 86-86SCE Portable Data Recorder, Lands & Forests
Ideal Computer Systems $2,385.00

GS 86-87SCE Microcomputers, Lands & Forests
Micro Computer Atlantic $21,480.00

GS 86-88SCE Microcomputers, Lands & Forests
Business Bits & CPUS $18,716.00

GS 86-89SCE Microcomputer, Policy Board
Control Data $9,593.00

GS 86-90SCE Word Processing System, Education
AES Data $6,566.68

GS 86-91SCE Communications Software, Finance
Hewlett-Packard $12,978.90

GS 86-92SCE Systems Consulting, Social Services
Systemhouse Inc $109,050.00

GS 86-93SCE Microcomputer Plotters, Transportation
Business Bits & CPUS $74,616.00

GS 86-94SCE Microcomputers, Vocational & Technical Training
Computerland $62,320.00

GS 86-95SCE Programming Services, Attorney General
Synerlogic $58,137.50

GS 86-97SCE Word Processor, NS Commission on Drug Dependency
Olivetti $2,375.00

GS 86-98SCE Microcomputer, Government Services
Business Bits & CPUS $4,000.00

GS 86-99SCE Disk Drives, Vocational & Technical Training
Yould's Ltd $2,550.00

GS 86-100SCE Memory Expansion Board, Vocational & Technical Training
Enrtre Computer Centre $5,418.00

GS 86-101SCE Microcomputer System, Education
AES Canada $5,312.12

GS 86-102SCE Portable Microcomputer System, Auditor General
Computerland $9,023.00

GS86-103SCE Microcomputers, Government Services
Datamaster $24,867.00

GS 86-105SCE Software Licenses, Vocational & Technical Training
Digital Equipment $24,187.00

GS 86-106SCE Memory Expansion Boards, Vocational & Technical Training
Hitech Ltd $1,950.00

GS 86-107SCE Microcomputer, Vocational & Technical Training
Business Bits & CPUS $6,152.00

GS 86-108SCE Overhead Projector, Government Services
Kobetek Systems $1,985.00

GS 86-109SCE Microcomputers, Vocational & Technical Training
Microage $49,930.00

GS 86-110SCE Scanner, Vocational & Technical Training
Micro Products Ltd $10,764.00

GS86-111SCE Word Processor, Auditor General
Philips Information Systems $5,954.00

GS 86-112SCE Computer Software, Government Services
Mensa $1,886.24

GS 86-113SCE Microcomputer, Social Services
Datamaster $11,995.00

GS 86-115SCE Microcomputers, Municipal Affairs
AES Data Inc. $146,286.00

GS 86-116SCE Microcomputer, Government Services
Apple Canada $6,197.00

GS 86-117SCE Surveying Software, Transportation
Norman Wade $13,000.00

GS 86-118SCE Word Processor, Health
Xerox $9,190.00

GS 86-122SCE Printers, Agriculture & Marketing
Data Terminal Mart $2,010.00

GS 86-123SCE Microcomputer Upgrade, Health
Computer Access $2,145.00

GS 86-124SCE Expansion Boards, Lands & Forests
Business Bits & CPUS $2,468.00

GS 86-125SCE Microcomputer Equipment, Education
Apple Canada $8,543.00

GS 86-126SCE Microcomputer Equipment & Software, Education
Kobetek Systems $1,088.00

GS 86-127SCE Microcomputer, Social Services
Computerland $6,461.00

GS 86-128SCE Software Support Services, Health
Synerlogic/Computerease $130,000.00

GS 86-129SCE Disk Drives, Municipal Affairs
Computer Access $1,590.00

GS 86-130SCE Microcomputer System, NS Government Purchasing Agency
Datamaster $5,438.73

GS 86-131SCE Word Processor, Lands & Forests
Xerox $4,150.00

GS 86-133SCE Microcomputer Hardware, Lands & Forests
Micro Computer Atlantic $5,209.00

GS 86-134SCE Microcomputer, Software, Lands & Forests
Dash Group Inc $5,700.00

GS 86-135SCE Word Processor Upgrade, Education
AES Data Inc $14,869.75

GS 86-136SCE Microcomputer Board & Printers, Social Services
Datamaster $7,044.71

GS 86-137SCE Microcomputers Systems, Social Services
Datamaster $6,065.28

GS 86-138SCE Microcomputers, Transportation
Micro Computer Atlantic $4,338.00

GS 86-139SCE Microcomputer, Transportation
Datamaster $5,438.73

GS 86-140SCE Microcomputer System, Mines & Energy
Microage $24,690.00

GS 86-141SCE Microcomputer, Fisheries
Datamaster $6,275.46

GS 86-142SCE Microcomputers, Finance
Micro Computer Atlantic $5,697.00

GS 86-143SCE Microcomputer, Lands & Forests
Datamaster *$3,869.37*

GS 86-144SCE Microcomputer Systems, Vocational & Technical Training
Micro Computer Atlantic $22,845.00

GS 86-145SCE Microcomputer System, Transportation
Datamaster $18,588.32

GS 86-146SCE Microcomputers, Status of Women
Datamaster $3,869.37

GS 86-147SCE Microcomputer, Fisheries
Datamaster $6,450.46

GS 86-148SCE Computer Hardware, Housing
Digital Equipment $13,543.42

GS 86-149SCE Printer & Software, Lands & Forests
Datamaster $2,647.08

GS 86-150SCE Microcomputer(s), Housing
Datamaster $6,275.46

INFORMATION SERVICES

Information Services is responsible for providing all government departments and agencies with primary and ancillary services including advertising, graphic art and design, photography and film, printing, writing, editing, distribution of news releases and feature articles, press clippings, audio services and production of slideshows, exhibitions and displays. A public enquiry service and the Nova Scotia Government Bookstore are also operated by the division.

The division is made up of the Queen's Printer and two sections: Publishing and Communications Services.

Queen's Printer

The Queen's Printer plant ran 31 million impressions in its Halifax office and 7 million in its two Truro satellite offices during the year. A four-year plan to upgrade equipment at the Queen's Printer culminated this year with the introduction of high speed copiers. The copiers improve service to client departments and agencies by shortening turnaround time of projects enable the Queen's Printer to maintain the costs.

Publishing

Publishing staff in fiscal 1986-87 handled more than 2,900 publications and requests for print items valued at over $4 million. The internal typesetting service provided over 800 projects to client departments and agencies.

Further titles were added to the co-publishing program, producing joint venture books with the private sector publishers in Nova Scotia. Titles included:

- ***Birds of Nova Scotia*** —third edition, now available in hard and soft cover
- ***Sawpower, A History of the Forests of Nova Scotia***
- ***Sea, Salt and Sweat: A Story of Nova Scotia and the vast Atlantic Fishery***—a new edition.

The division continued to investigate the latest developments in publication preparation and production resulting in the introduction of a Desk Top Publishing service to departments.

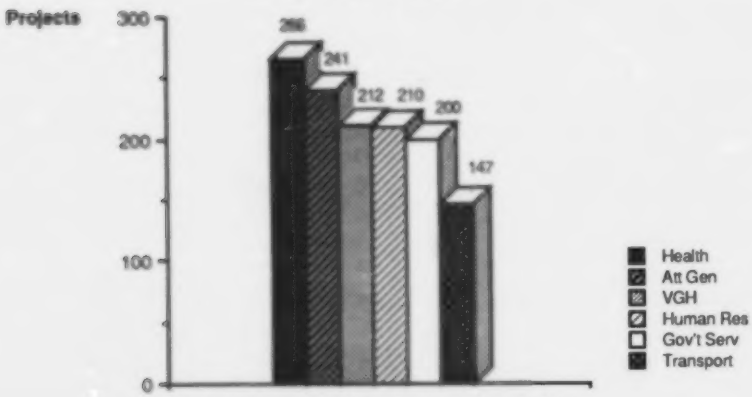
The editor provided writing and editing expertise to government departments and agencies on projects ranging from pamphlets and posters to annual reports, co-publishing ventures and college calendars.

The Government Bookstore operates a retail and mail order service from its downtown Halifax location, with a Sydney satellite to provide better service in Cape Breton. Titles carried reflect the diverse activities and programs of many departments and agencies.

Besides handling a wide variety of books, reports, directories, legal and reference publications the store functions as an outlet for maps and guides and selected federal government titles.

From the annual catalogue, orders are received from libraries, institutions, corporations and individuals from many parts of Canada and overseas. The Bookstore processed 3,996 orders for the fiscal year ending March 1987. Bookstore staff took part in the launching of several co-published titles during the year. Preparations were made for moving the Bookstore to its new location at One Government Place.

Publishing/Commercial Printing Projects by Department*



*only departments having 140 or more projects shown

Communications Services

Advertising handled 2,222 placements for all media—radio, television, billboards, transit and print. Along with the processing of tender and proposal notices, Advertising Services managed the design, production and media buying for larger campaigns for the Departments of Transportation, Health, Mines & Energy and Lands & Forests.

ADVERTISING INSERTIONS*
1986/87 FISCAL YEAR

Department	Insertions	Total
Agriculture & Marketing	38	$ 20,638.78
Culture, Recreation & Fitness	34	23,426.47
Development	56	25,731.02
Drug Dependency	18	12,713.22
Education	129	94,158.74
Environment	14	39,796.71
Fisheries	13	26,245.92
Government Services	64	65,338.08
Health	26	42,807.89
Housing	112	79,344.07
Human Rights	15	3,033.93
Industrial Estates Limited	5	4,004.78
Labour	11	22,603.94
Lands & Forests	94	91,819.63
Liquor License Board	49	23,753.02
Liquor Commission	11	12,789.40
Mines & Energy	10	29,941.16
Municipal Affairs	26	14,552.82
NS Hospital	8	12,971.11
Social Services	9	10,469.77
Tourism	4	2,543.20
Transportation	100	249,522.73
VG Hospital	13	13,979.72
Other Government Departments	40	35,580.38

*92 insertions worth $8,465.81 were placed by other government and agencies

Media Services distributed 2,173 news releases, features and advisories to media outlets during the year by Teletype, Telex, TWX and mail. Some 200 other individuals and organizations also receive copies of all government releases weekly. Media Services received and sent 2,037 messages by Telex, TWX and Fax; the bulk were between provincial and federal counterparts. The section also provided winter road reports and reports of fire hazards, produce and livestock markets, ski resort and beach conditions.

Public Enquiries answered 9,442 enquiries (written, telephone and walk-in) during the year. The unit also provided information updates on Nova Scotia for several national and international publications. The unit's Press Clipping Service provided 45,027 clippings from provincial and national publications to 29 departments and agencies daily.